

Office of the Principal

Dr. Bhim Rao Ambedkar Govt. PG College, Jagdishpura Kaithal

E-mail-gckaithal@gmail.com

Tender Document for supply of Library Books

Memo No. GCK/25/21

Dated - 02/01/2025

State- Haryana

Department – Higher Education Department

Organization Name -Dr Bhim Rao Ambedkar Govt PG College, Jagdishpura Kaithal.

Sealed tenders are hereby invited up to 4:00 PM of dated 20/01/2025 for supply of the library books (List enclosed). The tender document can be collected from the office of Dr. B.R. Ambedkar Govt. College, Kaithal(HR) or the same seen in the bidding document at the website portalgckaithal.ac.in

Request For Proposal (RFP) for Bids are invited from the eligible for various Library books as give below:


Description of Services	FOR Destination	Bid Security	Bid From fee	Last date and time to submit Bid.	remarks
Various library books (list enclosed)	Dr. Bhim Rao Ambedkar Govt college, Jagdishpura Kaithal	5000/-	Free	20/01/2025	

Terms and Conditions:

1. Tender not submitted on prescribed format and in prescribed manner shall not be considered and will be rejected out – rightly. Tender without earnest money will not be considered.
2. The above quantity is tentative and can be increased or decreased.
3. DDHE reserves the right to reject any or all the tenders without assigning any reason. Conditional / telegraphic tenders will not be accepted.
4. The bidder should have income tax /GST clearance, GST registration etc.as required under the rules the rules. (copy be enclosed in the Financial Bid)
5. The annual turnover of the from should be atleast 7 Lakhs for the preceding three years.
6. Other terms and conditions shall be as per tender document.
7. The Bid Security Rs 5000 /- in from of D.D. shell be favour of Principal of Dr. Bhim Rao Ambedkar Govt. College, Jagdishpura. If the name of the firm is included in the

approved list of contractors, registered local Micro & small scale enterprises which are also registered with the state purchase organization and small scale industrial units registered with the D.G.S&D or N.S.I.C., state govt. undertaking and the govt. of India undertakings are exempted from the deposit of earnest money along with the tenders. Copy of certificate in respect of registration with above said agencies be attached with the technical bid.

8. Financial Bids shall be opened only for those bids, which will be technically qualified by the college committee.
9. Since, MRP is mentioned on the books, trade discount on books be mentioned on the MRP, which should be more than 15 Percent of MRP.
10. Non-blacklisting affidavit duly attested by notary on Rs. 50/- stamp paper be provided by the bidder.
11. Only publisher of Books/ seller can apply for the bid.
12. The purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at contracted rates. Bidders are bound to accept the orders accordingly.
13. Bidder's offer is liable to be rejected if they don't submit any of certificates/ documents sought in the Bid document.
14. Bidders are advised to check applicable GST on their own before quoting.


Principal
Dr. B.R. Ambedkar
Govt. College,
KAITHAL

RPF Submission sheet

Date:

To,

Dr Bhim Rao Ambedkar Govt PG College,
Jagdishpura, Kaithal

We, the undersigned, declare that

1. I/We.....(Name, Designation and Address of Bidder) having our office at.....do declare that I/We have read all the Terms & Conditions of the bid document floated by Dr Bhim Rao Ambedkar Govt PG College, Jagdishpura, Kaithal for the supply of Library books and agree to abide by all the Terms & Conditions set forth therein.
2. I/We declare that we are participating in this bid in the capacity of(service provider).....I/We enclose valid Dealer and registration of organization.
3. Our firm, including any subcontractors or Service Provider for any part of the contract, have nationalities from the eligible countries:
4. I/We are not participating as Bidders in more than one Bid in this bidding process.
5. I/We understand that this Bid, together with your written acceptance thereof included in your notification of award shall constitute a binding contract between us until a formal contract is prepared and executed.
6. I/We understand that you are not bound to accept the lowest evaluated Bid or any other bid that you may receive. I/We agree to permit the Dr Bhim Rao Ambedkar Govt PG College, Jagdishpura Kaithal or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the Dr Bhim Rao Ambedkar Govt PG College, Jagdishpura Kaithal District, Kaithal(HR).
7. I/We accept all the terms, conditions and provisions of this bid document.

Name/Address.....

Signed.....

Tel:Fax:e-mail:

Declaration

I/We M/s. Address.....

have carefully read all the conditions of bid no.Dated.....including all the amendments in.....Ref. for supply/ services of quoted items for library books and accepts all conditions of bid including amendments, if any in future.

1. I/We agree that the Rs 5000/- may forfeit bid security and or performance security and debar me/us for a period specifying in orders, if any information/document furnished by us is proved to false/ fabricated at the of inspection and not complying with the terms and condition of bid document as presented in bid.
2. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the bidding document issued by the Procuring Entity:
3. I/We have fulfilled my/ our obligation to pay such of the taxes to the Union and the state Government or any local authority as specified in bidding document:
4. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my /our business activities suspended andnot the subjected of legal proceedings for any of the foregoing reasons:
5. I/We do not have, and our directors and officers not have convicted of any criminal offence related to my/our professional conduct or the making of false statement or misrepresentational as to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings:
6. I/We do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition:
7. I/We hereby declare that we shall abide by the Code of Integrity for public procurement as mentioned under para of your Tender document and have no conflict as interest as mentioned under the para of Tender.
8. I/We does not have any debarment by any other procuring entity.

If this declaration is found to be incorrect then without prejudice to any other action that may take as per the provisions of the applicable Act and Rules thereto prescribed, by Govt. off HP, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Date:

Place:

Signature of bidder

Name:

Designation:

Address:

Financial Bid

For supply of Library Books on Maximum Discount

Sr.no.	Description	Discount on MRP in % age
1	General books	
2	References books	
3	Text books	
4	Govt / University, Publication	

Note: The abovediscount should be for including all applicable taxes and duties.

(Signature of Tenderer)

with designation

The FOR cost including all applicable taxes and duties of H.R. be quoted for above items.